

ANNEX A

CERTIFICATE OF COMPLIANCE
Early Procurement Activities

I hereby certify that **National Conciliation and Mediation Board - MIMAROPA** has successfully undertaken Early Procurement Activities for at least 50% of the eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan/s consistent with the National Expenditure Plan for Fiscal Year 2019.

This Certification is being made in compliance with the General Administration and Support Service Target (f) of the Guidelines on the Grant of the Performance-Based Bonus for Fiscal Year 2018 in the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems Memorandum Circular No. 2018-1.

The undersigned attest to the accuracy of all information contained herein based on available records and information that can be verified with the **National Conciliation and Mediation Board - MIMAROPA** and the Philippine Government Electronic Procurement System.


IN WITNESS HEREOF, I have hereunto affixed my signature on **22nd May 2019** in **Manila**, Philippines.


LOURDES P. ESTIOCO
Director II

SUBSCRIBED AND SWORN to before me this **28 MAY 2019** in **MANILA**, Philippines, with affiant exhibiting me his/her _____ issued on _____ at _____.

NOTARY PUBLIC

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MAUREEN Centeno TOLENTINO
Notary Public for the City of Manila
1547 5th St. Fabie Estate, Paco Manila
Notarial Commission No. 2018-116/ until Dec. **31, 2019**
Roll No. 42036; IBP Lifetime Member No. **1808**
PTR No. 8011244 - Manila

Department of Labor and Employment
National Conciliation and Mediation Board, RB-MIMAROPA
Intramuros, Manila

EARLY PROCUREMENT ACTIVITY FY 2019

Code (UACS/PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each of Procurement Activity				Source of Funds	Estimated Budget Php			Remarks (Brief Description of Proram/Project)
				Ads/Post of IB	Sub/Open of Bids	Notice of Award/P.O	Contract Signing		Total	MOOE	CO	
COMPLETED PROCUREMENT ACTIVITIES												
MAINTENANCE AND OPERATING EXPENSES (MOOE)												
A. TRAINING EXPENSES												
A1	- One (1) day area-wide seminar at Palawan	IV-B	Small Value Procurement	11/29/18		02/22/19	03/07/19	GAA	53,200.00	53,200.00		
A3	- Luzon Cluster Meeting	IV-B	Small Value Procurement	c/o RCMB V				GAA	13,000.00	13,000.00		Shared expenses, hosted by RCMB-V
B. SUPPLIES AND MATERIALS												
B1	- Other supplies and materials not available in procurement service	IV-B	Shopping	12/13/18		01/17/19		GAA	55,500.00	55,500.00		
B2	- ISSP Equipment	IV-B	Shopping	Repost for non-submission of bids				GAA	303,500.00		303,500.00	
C. REPAIR AND MAINTENANCE												
C1	- Repair and maintenance of air condition	IV-B	Shopping	11/29/18		01/24/19	03/05/19	GAA	17,600.00	17,600.00		
C2	- Repair of service vehicle	IV-B	Shopping	03/25/19		03/27/19			23,000.00	23,000.00		
D. GENERAL SERVICES												
D1	- Janitorial services	IV-B	Small Value Procurement	Repost for nonsubmission of bids				GAA	196,000.00	196,000.00		Supplemental to the Central Office contract
D2	- Security services	IV-B	Negotiated Procurement - SVP	1st quarter 2019				GAA	185,000.00	185,000.00		Supplemental to the NCR contract
D3	- Administrative Aide/Driver services	IV-B	Negotiated Procurement	1st quarter 2019				GAA	270,000.00	270,000.00		Supplemental to the Central Office contract
E. OTHER EXPENSES												
E1	- Renewal of motor vehicle registration (LTO)	IV-B	Agency-to-agency (LTO)	02/08/19				GAA	3,200.00	3,200.00		
								Grand Total	1,120,000.00	816,500.00	303,500.00	

Prepared by:


RENATO Q. FAJARDO JR.
Administrative Officer III

Recommended for Approval by:


FELIX G. BELZA JR.
Administrative Officer IV

APPROVED:


LOURDES P. ESTIOCO
Director II